



Institutional Quality Circle (IQC)
Textile Institute of Pakistan

EZ/1/P-8, Eastern Zone, Bin Qasim Town, Karachi -Sindh,

754007-Main Campus

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Dated: 16.02.2026

SUBJECT: IMPLEMENTATION PLAN & CORRECTIVE ACTIONS TO BE TAKEN AGAINST FINDINGS BY THE
PREE REVIEWERS FOR THE BS-TDT PROGRAM

1. Minutes of the IQC Meeting:

Date: February 9, 2026

Venue: Boardroom

Time: 11:00-12:00

The President/Chairman, TIP-IQC, chaired the meeting. It was attended by esteemed members of the Institutional Quality Circle (IQC) and the coordinators.

(Detailed attendance list may be attached as Annex-I.)

2. Agenda:

1. Presentation and review of findings by AT members
2. Discussion on the implementation plan
3. Planning and approval of corrective actions

The meeting commenced with the recitation of Quranic verses followed opening remarks by the president. The Chair welcomed all participants and highlighted the importance of continuous quality improvement.

The QEC director presented the findings in detail, covering key academic, administrative, and operational aspects. This was followed by a thorough discussion among the participants, focusing on gaps identified and areas requiring improvement.



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Subsequently, the proposed implementation plan was reviewed comprehensively, ensuring alignment with institutional goals and quality assurance standards.

4. Key Observations:

The IQC members appreciated the comprehensive and well-structured findings presented by the AT members.

The findings were considered constructive and aligned with quality enhancement objectives.

The proposed implementation plan was found to be practical and relevant.

5. Decisions / Resolutions:

After detailed discussions, the IQC resolved the following:

The findings presented by the AT members are hereby acknowledged and appreciated.

The proposed implementation plan is approved in principle, subject to timely execution.

Concerned departments/units are directed to initiate necessary corrective and improvement actions in line with the findings.

Progress on the implementation shall be periodically monitored and reported to the IQC.

6. Conclusion:

The Chair thanked all participants for their valuable contributions. The meeting concluded with a commitment to ensuring continuous quality improvement and effective implementation of the approved actions.

S#	Findings	Implementation Plan	Corrective Actions Taken	Status/Remarks
1)	Embroidery Machine	The acquisition of an embroidery machine is essential for the Textile Design and Technology program. It plays a critical role in enhancing both the practical and creative competencies of students. As textile education	Due to current financial constraints, the procurement of a dedicated embroidery machine may be deferred and considered in the future when the	To be considered in the next academic year 2026-27

(IQC) IMPLEMENTATION PLAN & CORRECTIVE ACTIONS TAKEN BS-TDT-2025-26



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	increasingly integrates digital design and advanced fabrication techniques, access to modern embroidery equipment has become a fundamental requirement.	financial position of the institution improves. At present, a shared (joint-use) embroidery machine is available, which can adequately support the instructional needs of students enrolled in the concerned program. This arrangement will ensure continuity of practical training without compromising the learning outcomes, while also maintaining financial prudence.	
2) Photocopier	The requirement for a photocopier is genuine, as it is an essential facility for supporting academic and administrative functions within the institution. It facilitates the timely preparation of course materials, examination papers, assignments, and official documentation, thereby contributing to the smooth operation of the Textile Design and Technology program.	Because of the existing financial constraints, the procurement of a dedicated photocopier may be deferred and considered in the future when the financial position of the institution improves. Currently, a shared photocopying facility is available, which can be utilized to meet the immediate needs of faculty, staff, and students.	To be considered in the next academic year 2026-27



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			This arrangement ensures continuity of academic and administrative activities while maintaining financial discipline.	
			Keeping in mind the current financial constraints, the procurement of an additional projector may be deferred and considered in the future when the financial position of the institution improves.	
3)	Additional Projector	The requirement for an additional projector is genuine, as it is essential for enhancing the teaching and learning environment within the Textile Design and Technology program. Projectors play a vital role in delivering multimedia lectures, presentations, design demonstrations, and interactive sessions, thereby improving student engagement and understanding.	At present, existing projector facilities and shared resources can be utilized to meet the instructional needs of the program. This arrangement ensures the continuity of academic activities while maintaining financial prudence.	To be considered in the next academic year 2026-27

IQC Members:

1. Ms. Sadia Saad (Coordinator-BS-TDT/IQC member)
2. Dr. Muhammad Asif Khan (Coordinator-BBA-TMM/IQC member)



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3. Dr. Umair Siddique (Coordinator-BBA-AMM, BBA-FDM/IQC member) 
4. Dr. Adnan Amjad (Coordinator-BS-TS/IQC member) 
5. Mr. Muhammad Dastagir Ansari (Deputy Director QEC/IQC member) 
6. Mr. Tariq Aziz Rao (Registrar/IQC member) 
7. Mr. Syed Ibrahim (Manager, Academic Planning & Development/IQC member) 



Dr. Abdul Razak Mahar,
Director QEC/Secretary (IQC)



Dr. Ahmed Salman Abbasi,
President (TIP)/Chairman (IQC)