



Institutional Quality Circle (IQC)

Textile Institute of Pakistan

EZ/1/P-8, Eastern Zone, Bin Qasim Town, Karachi, Sindh,

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Dated: 16.02.2026

**SUBJECT: IMPLEMENTATION PLAN & CORRECTIVE ACTIONS TO BE TAKEN AGAINST FINDINGS BY THE
PREE REVIEWERS FOR THE BBA-TMM PROGRAM**

Minutes of the Institutional Quality Circle (IQC) Meeting:

The Institutional Quality Circle (IQC) met on February 9, 2026 in the Boardroom at 11:00-12:00. The meeting included a detailed discussion of the findings presented by the QEC, followed by a comprehensive review of the proposed implementation plan.

After thorough deliberation, the TIP-IQC President/Chairman along with the IQC members appreciated the findings and approved the actions proposed in response to those findings. The decisions were made to ensure effective implementation and continuous improvement across relevant academic and administrative areas.

1. Agenda:

Review of findings presented by AT members
Discussion on implementation plan
Approval of actions in response to findings

This was followed by a comprehensive discussion among IQC members on the findings and the proposed implementation plan. The Chair emphasized the importance of quality assurance and continuous improvement in all academic and administrative processes.

The IQC members carefully reviewed the findings and appreciated the efforts of the AT members. The proposed implementation plan was discussed in detail, and members provided their input to ensure practicality and effectiveness in execution.

2. Resolutions/Decisions:

After detailed deliberation, the following decisions were made:

(IQC) IMPLEMENTATION PLAN & CORRECTIVE ACTIONS TAKEN BBA-TMM-2025-26



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The findings presented by the AT members were appreciated and acknowledged.
The proposed implementation plan was reviewed and approved.
The actions proposed in response to the findings were formally approved for implementation.
Concerned departments were directed to ensure timely execution and compliance with the approved actions.
Progress will be monitored periodically by the IQC to ensure effective implementation.

3. Conclusion:

The Chair thanked all members for their valuable contributions. The meeting concluded with a commitment to continuous improvement and effective implementation of the approved actions.

S#	Findings	Implementation Plan	Corrective Actions Taken	Status/Remarks
1)	The main concern is the lack of permanent faculty. There are just three permanent faculty members in the department. Most of our faculty are visiting. Therefore, teaching management-related courses requires at least one full-time faculty member.	The observation is valid and duly acknowledged. The TIP management recognizes the importance of increasing the number of permanent faculty members to ensure academic continuity, program stability, and effective delivery of courses, particularly in the Textile Management and Marketing program.	In this regard, the management is actively considering the hiring of additional permanent faculty members. However, due to current financial constraints and the challenge of identifying suitably qualified and experienced candidates in the relevant field, the recruitment process is ongoing. Efforts are being made to address this gap in a phased manner, and the matter remains under active consideration to ensure that	The actions would be taken accordingly in next academic Calendar, 2026-27.



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			appropriate appointments are made as soon as feasible.	
2)	To align our curriculum with those of other higher education institutions, it must also be reviewed and revised.	The observation is valid and acknowledged. The TIP management and IQC recognize the importance of regularly reviewing and updating the curriculum to ensure academic excellence and alignment with Higher Education Commission (HEC) guidelines and peer institutions.	In this regard, the curriculum review and revision process will be initiated through the relevant statutory bodies, including the Board of Studies (BOS) and Academic Council (AC), for necessary evaluation and approval. Stakeholder input, including faculty members and industry experts, will also be incorporated to ensure relevance and quality enhancement.	The actions would be taken accordingly in next academic Calander, 2026-27
3)	The faculty should encourage participation in research. To accomplish the aims and objectives of the institute, they need to offer financial assistance for higher degrees.	The faculty participation in research activities needs to be further encouraged to strengthen the academic and research culture of the institute. In order to achieve the broader aims and objectives of the institution, it is also important to support faculty members in pursuing higher education and advanced qualifications. Financial assistance and institutional support for higher degrees can significantly contribute to enhancing faculty capacity, research output,	In this regard, the institute is committed to promoting faculty participation in research activities and is exploring feasible options to provide financial and institutional support for higher studies, subject to available resources and financial sustainability. Faculty development remains a priority area, and efforts will be made to gradually strengthen support	The actions would be taken accordingly in next academic Calander, 2026-27



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		mechanisms in line with institutional capacity.	
4) There is also a dire need of performance appraisal system.	A formal appraisal mechanism is essential to ensure fair evaluation of faculty and staff performance, promote accountability, and support continuous professional development.	The observation is valid and acknowledged. The TIP management recognizes the importance of implementing a transparent and systematic performance appraisal system to enhance institutional effectiveness and ensure merit-based evaluation. In this regard, the development of a structured performance appraisal framework is under consideration. The system will be designed to align with institutional objectives and will incorporate key performance indicators (KPIs), teaching effectiveness, research output, and administrative contributions.	The actions would be taken accordingly in next academic Calander, 2026-27



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IQC Members:

1. Ms. Sadia Saad (Coordinator-BS-TDT/IQC member) 
2. Dr. Muhammad Asif Khan (Coordinator-BBA-TMM/IQC member) 
3. Dr. Umair Siddique (Coordinator-BBA-AMM, BBA-FDM/IQC member) 
4. Dr. Adnan Amjad (Coordinator-BS-TS/IQC member) 
5. Mr. Muhammad Dastagir Ansari (Deputy Director QEC/IQC member) 
6. Mr. Tariq Aziz Rao (Registrar/IQC member) 
7. Mr. Syed Ibrahim (Manager, Academic Planning & Development/IQC member) 



Dr. Abdul Razak Mahar
Director QEC/ Secretary (IQC)



Approved by the
Dr. Ahmed Salman Abbasi
President/Chairman (TIP/IQC)