



# **TEXTILE INSTITUTE OF PAKISTAN**

## **APPLICATION FOR FINANCIAL ASSISTANCE**

### **For Semester \_\_\_\_\_**

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#### **INSTRUCTIONS**

- It is the applicant's responsibility to submit all supporting documents and get the required entries confirmed by Competent authorities.
- Please complete the form carefully in legible writing. Use extra paper for any additional information.

The application **MUST** be supported by readable photocopy of the following documents. Please tick (✓) and complete the following checklist:

- Latest salary certificates of all earning family members stating salary, allowances & benefits.
  - Latest income tax & wealth tax returns and assessment orders of all earning family members.
  - Details of all properties owned by family (location, size, purchase price and current market value).
  - Documentation related to investments made on securities/fixed deposits.
  - Latest rentals/lease agreements for properties obtained/given on rent/lease.
  - Documentary evidence of any loans obtained from employer, HBFC or any financial institution.
  - Copy of National Identity Card of the applicant and Father/Guardian.
  - All the details of Guarantor & witnesses along-with attested copies of their National Identity Cards (only required for the purpose of grant of loan).
  - Any other relevant document(s) necessary to support the application.
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- The financial assistance program is aimed to assist genuinely needy students who are unable to meet their educational expenditure. It should be realized that a limited amount is available for providing assistance to the students and therefore serious efforts must be made to raise funds (loans and scholarships) from all other sources before applying to TIP for financial assistance.
  - Financial assistance may be denied to those students who do not submit their applications or complete loan documents and other formalities within the stipulated date.
  - Meeting with applicants and their parents/guardians may be required in connection with their applications.
  - **PROVIDING INCORRECT INFORMATION AND/OR CONCEALING INFORMATION WILL RESULT IN DENIAL OF FINANCIAL ASSISTANCE AND/OR STRICT DISCIPLINARY ACTION AGAINST THE APPLICANTS.**

(WRITE IN BLOCK LETTERS)

**(1) STUDENT'S DETAIL:**

(i) Student's Name: \_\_\_\_\_

(ii) Reg #:  -  (iii) Section:

(iv) Discipline:  TS  TDT  TMM  AMM  FDM

(v) Date of Birth:  -  -  (vi) CNIC #:  -  -

(day) (month) (year)

- Attach a photograph taken within the past year.
- Please ensure that your full name is written on the back of the photograph for identification

**(2) FATHER'S / GUARDIAN'S DETAILS:**

(i)  Father's /  Guardian's Name: \_\_\_\_\_  
*(Tick appropriate option)*

(ii) Father/Guardian's CNIC #:  -  -

(iii) Profession & Designation of Father/Guardian : \_\_\_\_\_

(iv) Residential Address: \_\_\_\_\_  
 \_\_\_\_\_

(v) Tel (Res):  -  (vi) Tel (Off):  -

(Area Code) (Telephone Number) (Area Code) (Telephone Number)

(vii) Mobile:  -  (viii) Email: \_\_\_\_\_  
(Code) (Number)

**(3) PARTICULARS OF FAMILY MEMBERS (Residing at the same place)**

S.No	Name	Age	Relationship	Marital Status	Occupation	Institution / Organization
1						
2						
3						
4						
5						
6						
7						
8						

Total Number of Family Members residing together: \_\_\_\_\_

**(4) ACCOMODATION DETAILS:** (Necessary documentary evidence must be attached)

(i) Type:  Flat       Townhouse       Bungalow       Other type (\_\_\_\_\_)

(ii) Status :  Rented       Owned       Goodwill       Company Provided       Other type (\_\_\_\_\_)

(iii) Total No. of Rooms:\_\_\_\_\_ No. of Bedrooms \_\_\_\_\_

(iv) Total covered Area in Sq.Ft./ Sq. Yd. \_\_\_\_\_

**(5) FAMILY ASSETS**

Details of family vehicle(/s)	1	Make: _____ Model: _____ Estimated Value : _____
Details of family vehicle(/s)	2	Make: _____ Model: _____ Estimated Value : _____
Details of bank accounts. Attach bank statement(s) for last 1 year		
Details of investment and shares. Give amounts & submit documents.		
Details of real estate owned, including your present residence, if owned. Give location, size, current market value and purchase price		

**(6) SOURCES OF INCOME PER ANNUM**

	<b>Father/Guardian</b>	<b>Mother</b>	<b>Other Member(s) _____</b>
1. Salary Income			
Allowance & Benefits			
Leave Encashment			
Leave Fare Assistance			
2. Pension / Gratuity			
3. Business/Professional Income			
4. Agricultural Income			
5. Income from Investments			
6. Income from properties			
7. Any other income _____			
<b>TOTAL INCOME:</b>			
<b>TOTAL FAMILY INCOME:</b>			

**(7) EXPENDITURE**

**(A) Educational Expenses of Siblings (per annum) (Attach documentary evidence)**

S.No.	Name of Sibling	Name of Institution	Country	Expenses Per Annum
1				
2				
3				
4				
5				
<b>TOTAL (A)</b>				

**(B) Other Expenditure (per annum) (Attach documentary proofs)**

S.No.	Particulars	Expenses Per Annum
1	Approximate Household Expenses	
2	Loan Payments (If any)	
3	Medical Expenses	
4	Income Tax & Wealth Tax	
5	Utility bills (electricity, gas, telephone & mobile phone)	
6	Other expenses (Legal, etc.) _____	
<b>TOTAL (B)</b>		

<b>TOTAL EDUCATIONAL &amp; OTHER EXPENSES (A+B)</b>	
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**(8) TRAVELLING DETAILS OF FAMILY MEMBERS IN PAST 12 MONTHS**

S.No.	Visiting member	Purpose	Place(s) visited	Sponsored by	Total Expenses
1					
2					
3					
<b>GRAND TOTAL</b>					

**(9) TIP PAYMENT HISTORY**

S.No.	Date	Amount	Details
1			
2			
3			
4			
5			
6			
7			

Financial Information Verified: \_\_\_\_\_

**ACADEMIC PERFORMANCE**

Inter or equivalent	Semester	1st	2nd	3rd	4th	5th	6th	7th	8th
	GPA								
	CGPA								

Academic Performance Verified: \_\_\_\_\_  
Sign and Stamp (SRO)

**(9) FINANCIAL ASSISTANCE**

**(A) Financial Assistance from other sources (Banks, father's/guardian's employers etc.)**

Source	Amount approved

**(B) Financial Assistance Sought from TIP**

Scholarship (%age of fees)	Loan (%age of fees)	Total (%age of fees)

**Note: For the grant of loan, a duly filled separate application should also be submitted.**

**(10) DECLARATION**

I hereby solemnly declare that the above details provided by me are true and accurate to the best of my knowledge and no part of the information is concealed or deliberately left out.

\_\_\_\_\_  
Parents/Guardian's Signature

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

*(For Official Use Only)*

FINANCIAL ASSISTANCE RECOMMENDED		
Scholarship (%age of fees)	Loan (%age of fees)	Total (%age of fees)

\_\_\_\_\_  
FA Committee